

YOUR PATHWAY
YOUR FUTURE

2018

HIGHER SCHOOL CERTIFICATE

ASSESSMENT GUIDE



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FOREWORD

Introduction

This document provides information relating to the assessment of the Higher School Certificate (HSC) courses at Five Islands Secondary College.

HSC Assessment

The Higher School Certificate is divided into two components. Students must complete the Preliminary HSC satisfactorily as the prerequisite for entry into the HSC course. While the rules in terms of the minimum pattern of courses vary between the Preliminary HSC and the HSC course, the rules for assessment remain the same across the two courses.

Assessment measures student achievement in a subject as it relates to a broader range of syllabus outcomes than can be measured in the HSC examination alone. For each subject, students must complete a schedule of assessment tasks for both the Preliminary HSC and the HSC. Assessment tasks from the Preliminary HSC do not count towards the HSC assessment mark but in each subject, students must get a satisfactory at the end of the Preliminary HSC assessment before being allowed to start the HSC course.

For each subject, a student will be deemed satisfactory in that course if there is sufficient evidence that the student has:

- followed the course developed or endorsed by the National Education Student Authority (NESA)
- attended college regularly
- applied themselves with diligence and sustained effort to the set tasks and experiences provided by the school ie. classwork, assignments, homework and class tests
- made a satisfactory attempt in all exams and assessment tasks
- achieved some or all of the course outcomes.

Students will be provided with an assessment mark and rank (where appropriate) for each assessment task completed.

The Assessment Program begins in Term 4, 2017 and continues until the end of Term 3, 2018.

Only marks for each HSC assessment task counts towards the eventual HSC mark. From the commencement of the HSC component, 50% of the final HSC mark in each subject comes from the school based assessment and 50% depends on student performance in the HSC examination.

Jenny Flowers

Principal

INFORMATION FOR PARENTS, CAREGIVERS AND STUDENTS

The following material is provided for the information of HSC students at Five Islands Secondary College and their parents/caregivers and students regarding HSC Assessment. It is not definitive and reference should be made to College policy documents for further details.

The information is provided in a question/answer format to highlight the areas and issues about which students and their parents/caregivers should be aware.

What is meant by assessment?

Assessment is the measurement of actual student performance in various tasks. It is not a measure of their potential performance or an estimate of their general ability.

What must I do to have satisfactorily studied a course?

NESA expects students to have:

- (a) followed the course developed or endorsed by NESA ;and
- (b) applied themselves with diligence and sustained effort to the set tasks and experiences provided in the course by the school.
- (c) achieved some or all of the course outcomes;and/or
- (d) completed all assessment tasks. However, if you fail to seriously attempt assessment tasks worth 50% or more of the final assessment mark, you will be awarded a zero for that course.

Where a candidate has failed to satisfactorily study a course, the Principal will:

- (a) apply a “N” (Non-completion) determination and advise the NESA accordingly. Courses which were not satisfactorily completed will not be printed on HSC or Result Notices. This may result in a student being ineligible for the award of a Higher School Certificate.
- (b) advise the candidate of the submission and the right of appeal

Importantly, be aware that a failure to attempt at least 50% of the Total Assessment set for the course results in a MANDATORY (compulsory) N Determination in that course.

What happens if I feel I cannot submit an assessment task on time and have a valid reason?

If you feel you have a valid reason for the late submission of an assessment task, then you must approach your teacher, where possible at least two (2) full school days prior to the due date, giving your reasons in writing. Your parent or caregiver must sign this note. A time extension may be granted in legitimate cases.

What happens if I fail to attempt or submit a task on time without a valid reason?

If you have a valid reason for a non-attempt, then you will be given the same or a substitute task at a later date. Where this is not feasible, an estimate may be given after discussion with the Principal or Head Teacher. If the explanation is not accepted you will be awarded zero for that task. You **must** be prepared to complete the task on the **first day** of your return to the College.

What are valid reasons?

It is up to students to demonstrate that they had a valid reason for the non-attempt or non-submission of an assessment task. The legitimacy of the reason given will initially be determined by the Head Teacher in consultation with the class teacher on the basis of fairness to all students in the group.

What if I am absent when an assessment task is notified?

It is your responsibility to ask your teacher about any assessment tasks which may have been notified in your absence. This needs to be done during the first day of your return to school after an absence. It is your responsibility to refer to the schedule provided.

What happens if I know I am going to be absent for an assessment task?

You should notify your teachers at your earliest convenience in writing, where possible. Giving your reasons in writing must be done at least two (2) full school days prior to the due date. Your parent or caregiver must sign this note. A time extension may be granted in legitimate cases.

Does my attendance affect my results?

Students **must** attend regularly ie attend at least 90% of all College days each year. Students must meet this attendance requirement until the final day of school as determined by current Department of Education policy relating to student attendance. For the two years of the Higher School Certificate course it is difficult for a student to have an extended period away from school and still successfully complete the HSC course. It is the College's expectation that you attend all time-tabled lessons except if you are ill or if approved leave for exceptional circumstances has been granted by the Principal. College leave may be granted to cover an extended student absence.

What happens if I am unable to sit for an examination?

If you are going to be absent from an examination (Half Yearly or Trial HSC Examinations) you must notify your class teacher, the Head Teacher of that subject and the Year 11/12 Student Adviser, to make arrangements to sit for the examination(s) at a later date. You will not be able to sit for the examinations before the due date.

If you are ill, it is necessary to contact the college immediately. A Doctor's Certificate is required to cover an absence from an examination. You must complete the "Student Appeal Form" as soon as you return to school after your absence. This form is available from any Teacher.

If you are ill prior to or during the HSC examination period you must obtain a Doctor's Certificate and contact the school to obtain a NESSA "Illness and Misadventure" Appeal Form.

Will my parents or caregiver be informed of any non-attempt?

Yes they will. Any such communication, including official warnings given to you, will be maintained as records.

Will my general behaviour throughout the year be taken into account for assessment purposes?

Yes, if it affects your studies or the studies of other students. Your behaviour would affect your ability to meet NESSA requirements that "students apply themselves with diligence and sustained effort."

Are there specific behaviours which will affect my assessment?

All work presented in assessment tasks and external examinations (including submitted works and practical examination) must be a student's own or must be acknowledged appropriately. Malpractice, including plagiarism, could lead to students receiving zero marks and will jeopardise their Higher School Certificate results.

Malpractice is any activity that allows students to gain an unfair advantage over other students. It includes, but is not limited to:

- Copying someone else's work in part or in whole, and presenting it as their own.
- Using material directly from books, journals, CDs or the internet without reference to the source
- Building on the ideas of another person without references to the source
- Buying, stealing or borrowing another person's work and presenting it as their own
- Submitting work to which another person, such as a parent, coach or subject expert, has contributed substantially
- Using words, ideas, designs or the workmanship of others in practical and performance tasks without appropriate acknowledgement
- Paying someone to write or prepare material
- Breaching school examination rules
- Using non-approved aids during an assessment task
- Contriving false explanations to explain work not handed in by the due date
- Assisting another student to engage in malpractice

In the case of suspected plagiarism, students will be required to provide evidence that all unacknowledged work is entirely their own. Such evidence might include but is not limited to the student:

- Providing evidence of and explaining the process of their work, which might include diaries, journals or notes, working plans or sketches, and progressive drafts to show the development of their ideas
- Answering questions regarding the assessment task, examination or submitted work under investigation, to demonstrate their knowledge, understanding and skills.
- Cheating during an assessment task
- Truancy or absence from an assessment task without providing a satisfactory explanation

What if I don't make a serious attempt at an assessment task?

A non-serious attempt will lead to a student being awarded a zero for that task. Non-serious attempts may result from the attempt being so poor as to be considered non-serious or as a result of the use of derogatory remarks, obscene language, insufficient evidence of the student's own work, providing answers to examination questions in a language other than English (unless specifically instructed to do so) etc. The Head Teacher, in consultation with the teacher involved, will determine if the attempt is non-serious.

Can I leave an examination or set assessment task prior to the time set for its completion?

No, except with the Supervisor's permission in legitimate emergencies, or according to the College's examinations and procedures.

Am I entitled to a review of my final assessment?

Yes, the College has review procedures to examine legitimate cases. You should first approach the relevant Head Teacher. If that is not satisfactory then you should see the Deputy Principal. If the matter is still not resolved then a panel comprising the Principal, a Deputy Principal, the relevant Head Teacher and the Year Adviser will examine the matter and come to a final decision. This procedure applies to all courses including Frameworks courses.

When may I lodge an appeal against a final HSC assessment?

You have three (3) days from the time you are notified of your final assessment rank in which to lodge a formal, written appeal, using the "Student Appeal Form". No appeals will be considered after this date. A "Student Appeal Form" is available from any teacher.

When can students appeal?

Students have the right to appeal if they feel that they have, in any way, been disadvantaged or treated unfairly with regard to:

- denial of Illness or /Misadventure application
- award of an N determination either for all subjects or for one or more subjects
- incorrect College assessment ranking in a subject.

If a student wishes to appeal, they must first notify the Principal in writing using the Student Appeal Form .The Principal will clarify the appeal procedures with the student and their parents. This will include providing all appropriate NESA documentation. The Principal will then complete an initial review within 7 school days. Depending on the result of the review, the student could then elect to take the matter further, directly with the NESA. Again the Principal will provide support and all appropriate documentation to assist the student in this process.

Am I entitled to a re-assessment of an individual assessment task?

Yes, if the mark and rank is not what the student expected, then the student may approach his/her teacher for a re-assessment within two 2 full school days after results have been received.

If illness has affected your performance during the task, you must inform your class teacher (and, in the case of examinations, the supervising teacher) immediately. A medical certificate may be required.

If the teacher, in consultation with the Head Teacher, feels there is just cause for re-assessment, then it may take place. The results of any such reassessment are final and will not be considered just cause for the reassessment of other students.

Will I be warned if my certificate is at risk?

Yes, you will be warned in writing. Your parents or caregiver will be advised and you will be required to provide a written acknowledgment of the warning.

How much warning will I get for each assessment task?

A minimum of two (2) weeks notification should be provided prior to any assessment task being given. This document may be regarded by a teacher of any course as sufficient notice of the due dates and the nature of upcoming assessment tasks. The published dates in this book should not be altered by a teacher without your being given sufficient notice of the change. A change of date for a task may be allowed after reference has been made to the overall Student Assessment Planner (p.15), the College Calendar and consultation with the relevant Head Teacher. **Assessment tasks should not be set or due during the week prior to either the Half Yearly or Trial Examinations.**

What happens if a teacher/faculty wishes to vary the assessment requirements given to you?

This is allowable, as occasionally a task may need to be rescheduled or reset. However, the new date must be negotiated with the students in that course before it is changed.

What feedback will I be given on my performance

For each task you will be told your assessment and your ranking in that task. You will be informed of your progressive ranking through the school reports.

How do I submit assessment tasks?

It is the responsibility of students to submit work for assessment during normal class time directly to the teacher or at the time specified by the class teacher. Students and teachers should ensure that receipt of task is noted. If you are using a computer to generate a task then you must ensure you:

- Create a back-up copy of your work
- Use a program compatible with College facilities (if you require compatibility to print, etc.)
- Keep records of draft material

Where can I check the schedule of assessment tasks and/or seek advice?

This booklet sets out the schedule of assessment tasks for all subjects and the relevant features of the College's policy for Higher School Certificate Assessment. You should retain it and refer to it if any questions or problems arise. Teachers, Head Teachers, the School Counsellor, the Deputy Principal and the Principal should all be able to provide additional advice.

A copy of this document is able to be accessed on the College's web page www.fiveislands-h.schools.nsw.edu.au

When are the Trial Higher School Certificate Exams?

The College holds Trial Higher School Certificate examinations in Term 3.

The examination is held under the same rules and guidelines as the Higher School Certificate. It is a good opportunity to practice your exam techniques under these formal examination conditions. The College provides detailed information before the examination in terms of expected behaviour and appropriate equipment. If you have any questions you should speak to your class teacher/s and/or your Year Adviser.

How does my assessment result affect my final course mark?

The assessment mark is moderated against the student's performance in the HSC examination. The moderated assessment mark and examination mark are given equal weight in the determination of the student's HSC course mark, which is then used to calculate the ATAR.

Assessment tasks in VET courses are used to determine your achievement of competencies. There is no correlation between the achievement of competencies in VET courses and the ATAR. The HSC VET examination marks are recorded on your HSC and may be used to calculate your ATAR.

What happens if I require additional support to complete my HSC?

Students with special needs, known as Disability Provisions may request additional support so they can perform successfully and complete all tasks. These include Braille papers, large print papers, use of a writer, use of a reader, extension of test time, rest breaks, use of a personal computer, separate supervision, permission to take medication, or other provisions as judged appropriate.

Parents should notify the College immediately if they wish such provisions to be considered for their student. The school will co-ordinate the preparation of appropriate evidence and a submission to NESA for approval.

Where can I find information about the HSC?

A booklet outlining the rules and procedures will be made available to every student. You should read these rules carefully and talk to your Year Adviser or if you have any questions.

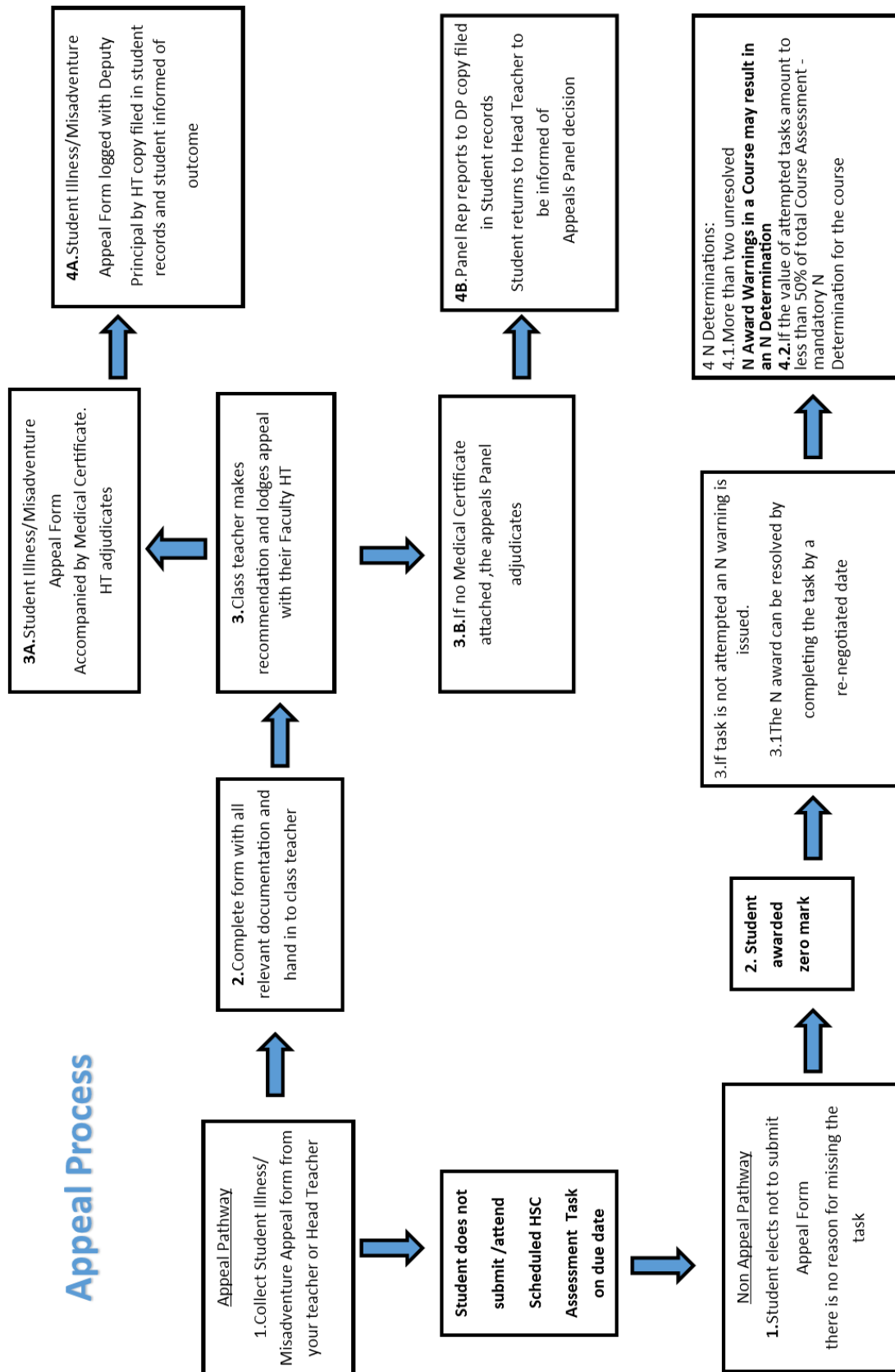
If you miss an examination, an examination mark of zero may be awarded for the course. The Principal must be contacted immediately. If you miss an examination or if you are unable to make it you must lodge an official Illness and/or Misadventure appeal to NESA. If this appeal is upheld, NESA may award your assessment mark as a substitute mark. More information is available on the NESA website: www.educationstandards.nsw.edu.au

Finishing the Higher School Certificate Year

For Year 12, the finish to the year (and 13 years of schooling) is a very challenging and exciting time. For students there are many distractions which affect how well they focus on the main goal which is to get the best possible HSC result.

During this period, Year 12 must ensure they meet all school requirements. Students must be well behaved and they must not get caught up in any of the hype that is sometimes observed at this time. Poor behaviour will be dealt with in the usual manner according to the College discipline code. Also, participation in events such as the graduation assembly, College formal and HSC exams will depend on the continued co-operation and appropriate behaviour of each student.

Appeal Process



STUDENT ILLNESS/MISADVENTURE/APPEAL FORM

This form must be returned before or within 3 school days of the first day back at school

To be completed if a student wishes to vary the due date for an assessment task, or due to illness, misadventure or appeal

Student's Name: _____

Subject: _____ **Task Number:** _____

Nature of Assessment Task: _____

Due Date: ____/____/____ **Class Teacher Name:** _____

Category (please tick one)

☐ Appeal due to illness, accident or misadventure

☐ Appeal in relation to the final assessment mark and/or course rank

Reason for Consideration: (state details to support your case or attach statement)

Medical Certificate is attached: Yes ☐ No ☐

Additional Information is attached: Yes ☐ No ☐

_____/____/____
Signature of student Date

_____/____/____
Signature of Teacher Date

Recommendation:

Reason for Decision:

- Complete a substitute task _____
- Estimate to be given _____
- No marks to be awarded _____
- Sit or submit the task without penalty _____
- Task to be submitted with penalty _____
- Non attempt N warning to be issued _____

New Due Date: ____/____/____

_____/____/____
Signature of Head Teacher **Date**

_____/____/____
Signature of Panel Convenor **Date**

Copies of this form are available from all College Teaching Staff

EXAMINATION RULES AND PROCEDURES

Attendance

- Attendance is compulsory for all examinations students are scheduled to complete. Throughout the exam period, normal classes are suspended, and students not attending exams should be at home actively studying.
- Students must know their exam timetable and attend every scheduled exam on time; misreading the exam timetable will not be accepted as a justifiable reason for missing an examination
- Students must assemble on the Administration Office side of the school hall, near the canteen, **at least TEN (10) Minutes before** the scheduled commencement of the exam. Students will then be instructed on where they will be sitting, expectations and where bags will be placed. Students are not permitted to enter the exam after exam commencement **for any reason**. Students arriving late should report immediately to the Front Office to be referred to the Exam Coordinator/Deputy Principal.
- Students will only enter the exam room when directed by the exam supervisor/s
- Rolls will be marked at beginning of each examination

Organisation during Examinations

- When directed all students must complete attendance slips in every examination.
- **Students are not permitted to leave the exam within the first hour of the exam or in the last 15 minutes as per HSC rules.**
- Bags are to be placed where directed – well away from examination desks.
- **Students are responsible for providing all of their own necessary equipment. All items (pens, pencils, rulers, calculators, etc) brought into the examination hall are to be included in a clear plastic sleeve, to be easily checked and avoid any suspicion of cheating.**
- **Students are NOT permitted to take any electronic devices into any examination – except approved calculators.**

You must NOT bring any of the following into the examination room:

- A mobile phone or smartwatch
- Any electronic device (except a calculator where permitted). This includes communication devices, organisers, tablets (e.g iPads, etc), music players or electronic dictionaries
- Paper or any printed or written material (including your examination timetable)
- Dictionaries, except where permitted in Language examinations
- Correction fluid or correction tape
- Answer booklets are provided. Students must not bring their own answer paper
- **Only clear liquid (bottled water) is permitted in a firm, clear plastic bottle**
- Students will be notified when 10 minutes remain in their exam
- Out of respect for your fellow students, all movement in the hall should be as quiet and respectful as possible. Please lift chairs rather than sliding, lift feet rather than plodding/shuffling, muffle coughs and yawns and wear suitable shoes
- If there is a question or problem, students must raise their hand silently and wait for a supervisor to attend them. Students should then very *quietly* consult with the Supervisor
- Toilet breaks in examination time are to be avoided. If unavoidable, raise your hand and wait for permission from the supervisor. Be respectful and quiet when moving to the toilet

Performance in Examinations

- Students are not allowed at any time during the exam to borrow equipment from another student as this will disturb that student's concentration
- Students must make a serious, sustained effort to complete all exams to the best of their ability. Failure to do so will lead to a formal N warning and may be deemed as a non-serious attempt and be awarded zero marks. In addition, students who fail to make an adequate attempt may have to re-sit the exam at another time (mostly likely outside normal classroom hours)
- **Students who miss an examination due to illness or unforeseen circumstances should telephone the school and leave a message through the Front Office (Ph: 02 4274 0621).** The normal Assessment Illness/ Misadventure Appeals process will be followed. Failure to follow college procedures will lead to a mark of zero and a formal N warning

Behaviour in Examinations

- Standard exam rules apply from the time the student enters the exam room and for the duration of the exam. Primarily this means no talking and following all supervisor directions
- Students must not commence writing until instructed to do so by the supervisor
- Any student involved in cheating, copying or submitting work other than their own will receive a mark of zero and a formal N warning
- Students who behave poorly e.g. disobedience, distracting or causing disruption will be moved to rear of exam room or in more extreme circumstances, asked to leave room. In most cases, such behaviour will lead to a mark of zero and a formal N warning
- **Mobile phones should be left at home.**
- The Presiding Officer and Supervisors are in charge of students:
 - When assembling before an examination
 - During the examination
 - After the examination until all students have left
 - You must follow the Supervisors' instructions at all times

GLOSSARY OF KEY WORDS

Syllabus outcomes, performance bands and examination questions have key words that state what students are expected to be able to do. The glossary below has been developed to provide a common language and consistent meaning and is designed to help students understand what is expected in responses to examination and assessment tasks.

account	Account for, state reasons for, report on. Give an account of, narrate a series of events or transactions
analyse	Identify components and the relationship between them; draw out and relate implications
apply	Use, utilise, employ in a particular situation
appreciate	Make a judgement about the value of
assess	Make a judgement of value, quality, outcomes, results or size
calculate	Ascertain/determine from given facts, figures or information
clarify	Make clear or plain
classify	Arrange or include in classes/categories
compare	Show how things are different or opposite
construct	Make, build, put together items or arguments
contrast	Show how things are different or opposite
critically (analysis/evaluate)	Add a degree or level of accuracy depth, knowledge and understanding, logic, questioning, reflection and quality to (analysis/evaluation)
deduce	Draw conclusions
define	State meaning and identify essential qualities
demonstrate	Show by example
describe	Provide characteristics and features
discuss	Identify issues and provide points for and /or against
distinguish	Recognise or note/indicate as being distinct or different from; to note differences between
evaluate	Make a judgement based on criteria; determine the value of
examine	Inquire into
explain	Relate cause and effect; make relationships between things evident; provide why and/or how
extract	Choose relevant and/or appropriate details
extrapolate	Infer from what is known
identify	Recognise and name
interpret	Draw meaning from
investigate	Plan, inquire into and draw conclusions about
justify	Support an argument or conclusion
outline	Sketch in general terms; indicate the main features of
predict	Suggest what may happen based on available information
propose	Put forward (e.g. a point of view, idea, argument, suggestion) for consideration or action
recall	Present remembered ideas, facts or experiences
recommend	Provide reasons in favour
recount	Retell a series of events
Summarise details	Express concisely the relevant
synthesise	Putting together various elements to make a whole

STUDENT ASSESSMENT PLANNER

Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week7	Week 8	Week 9	Week 10	Week 11	
											Term 4
											Term 1
											Term 2
											Term 3

FISC Aboriginal Studies HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4
		Major Project Part A Project Proposal Part B Log / Project	Semester 1 Exam	Case Study report	Trial HSC Examination
Date		(Part A)Week 8/T4 (Part B)Week 1/T2	Weeks 9-10/T1	Week 6/T2	Weeks 5-6/T 3
Outcomes		H: 4.1,4.2,4.3,4.4	H: 1.1, 1.2, 1.3	H: 3.1, 3.2 3,3	H: 1.1, 1.2, 1.3, 2.1, 2.2, 3.1, 3.2, 3.3, 4.1, 4.2, 4.3
Syllabus components	Weighting				
Knowledge and understanding of course content	40		5	5	30
Investigation, analysis, synthesis and evaluation of information from varied sources and perspectives	25	20	5		
Research and inquiry methods	20	15	5		
Communication	15	5	5	5	
Marks (Weighting of task)		40	20	10	30

FISC Ancient History HSC Assessment Schedule – 2018

Component		Task 1	Task 2	Task 3	Task 4
		Source Analysis Case study: Cities of Vesuvius	Semester 1 Exam	Research/Source Analysis: Ancient Societies	Trial HSC Examination
Date		Week 8/T4	Weeks 9-10/T1	Week 5/T2	Weeks 5-6/T3
Outcomes		H:1.1,2.1,3.1, 3.3,3.6,4.1, 4.2	H:1.1,2.1,3.1, 3.4,4.1,4.2	H:1.1,2.1,3.1,3.2, 3.3,3.4,3.6,4.1, 4.2	H:1.1,2.1,3.2, 3.4,3.6, 4.1, 4.2
Syllabus components	Weighting				
Knowledge and understanding of course content	40%	5	10	5	20
Source based skills	20%	10		10	
Historical inquiry and research	20%	5	5	5	5
Communication of historical understanding	20%	5	5	5	5
Marks (Weighting of task)		25	20	25	30

FISC Biology HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4	Task 5
		Writing Task	Semester 1 Exam	Research Task	Skills Task	Trial HSC Examination
Date		Week 4/T1	Week 9-10T/1	Week 8/T2	Week 2 /T3	Weeks 5-6 /T 3
Outcomes		H:5,6	H:8	H:1,2,3,5,8 9	H:2,4,7,11 14	H:3,5,8, 10 11,12,13, 16
Syllabus components	Weighting					
Knowledge and understanding of: <ul style="list-style-type: none"> the history, nature, and practice of biology, applications and uses of biology and their implications for society and the environment, and current issues, research and developments in biology cell ultrastructure and processes, biological diversity, environmental interactions, mechanisms of inheritance and biological evolution 	40	2	8	5	10	15
Skills in: <ul style="list-style-type: none"> planning and conducting first-hand investigations gathering and processing first-hand data gathering and processing relevant information from secondary sources 	30	3	2	5	10	10
Skills in: <ul style="list-style-type: none"> communicating information and understanding developing scientific thinking and problem-solving techniques working individually and in teams 	30			10	10	10
Marks (Weighting of task)		5	10	20	30	35

FISC Business Studies HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4
		Management Case Study	Semester 1 Exam	Topic Task	Trial HSC Examination
Date		Week 2/T1	Weeks 9-10/T1	Week 8/T2	Weeks 5-6/T 3
Outcomes		H: 1, 2, 3, 4, 5, 6, 7, 8, 9	H: 1, 2, 3, 4, 5, 6, 7, 9,	H: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10	H: 1, 2, 3, 4, 5, 6, 7, 8, 9,10
Syllabus components	Weighting				
Knowledge and understanding	40		10	5	25
Stimulus	20	5	5	5	5
Research and inquiry methods	20	15		5	
Communication	20		5	5	10
Marks (Weighting of task)		20	20	20	40

FISC Ceramics HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4
		Making and Diary Introduction to Hand Building	Research Presentation	Making and Diary Artist Appropriations	Making and Diary Tile Mural
Date		Week 1/T2	Week 5 /T2	Week 10/T2	Week 7/T3
Outcomes		M1, M4, M5, M6	CH1, CH2, CH3, CH4	M2, M3, M5, M6, CH2, CH5,	M1, M2, M4, M6, CH4
Syllabus components	Weighting				
Making	70	30		20	20
Critical and Historical Study	30		15	10	5
Marks (Weighting of task)		30	15	30	25

FISC Chemistry HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4	Task 5
		Writing Task	Semester 1 Exam	Research Task	Skills Tasks	Trial HSC Examination
Date		Week 4/T1	Week 9-10/ T1	Week 8/T2	Week 2/T3	Weeks 5-6/T3
Outcomes		H:6,13	H:1,6,7,3	H:1,3,4,5 13 8	H:2,14,10,11, 13,12	H:3,14,16, 6 13, 4, 9,7,12
Syllabus components	Weighting					
Knowledge and understanding of: <ul style="list-style-type: none"> the history, nature, and practice of chemistry, applications and uses of chemistry and their implications for society and the environment, and current issues, research and developments in chemistry atomic structure, periodic table and bonding, energy, chemical reactions, carbon chemistry and stoichiometry 	40	2	8	5	10	15
Skills in: • planning and conducting first-hand investigations • gathering and processing first-hand data • gathering and processing relevant information from secondary sources	30	3	2	5	10	10
Skills in: • communicating information and understanding • developing scientific thinking and problem-solving techniques • working individually and in teams	30			10	10	10
Marks (Weighting of task)		5	10	20	30	35

FISC Community & Family HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 5
		Work Task	IRP	Family Task	Trial HSC Examination
Date		Week 6/T4	Week 9-10 /T1	Week 0/T2	Weeks 5-6/T 3
Outcomes		H:3.4,5.1,5.2	H:4.1,4.2, 6.1,6.2 7.1,7.2	H: 2.1,2.2,3.1,3.2	H:1.1,2.3,3.1, 3.2, 3.3,3.4,4.1 4.2,5.1,5.2,6.1 6.2,7.3,7.4
Syllabus components	Weighting				
Knowledge and understanding of how the following impact on wellbeing: <ul style="list-style-type: none"> • resource management • positive relationships • range of societal factors • nature of groups, families and communities 	40	5		5	30
Skills in: <ul style="list-style-type: none"> • applying management processes to meet the needs of individuals, groups, families and communities • planning to take responsible action to promote wellbeing 	25	5		10	10
Knowledge and understanding about research methodology and skills in researching, critical thinking, analysing and communicating	35		35		
Marks (Weighting of task)		10	35	15	40

FISC Drama HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4	Task 5
		Class Workshop activities and essay task	Planning and development In class assessment	Group Performance Workshop Planning and Development	Group Performance and Rationales Submission	Trial HSC Exams: written group and IP
Date		Week 9/T4	Week 5/T1	Week 10-11 /T1	Week 2/T3	Week 5-6/T3
Outcomes		H:1.1,1.2,1.3 3.1,3.2,3.3 ,	H:1.3,1.5,1.7	H:1.1,1.3,1.4 2.1,2.2,2.3	H:1.1,1.2,1.3,1.4, 1.5,1.6,1.7,2.2,2.3 .	H:1.1,1.2,1.3, 1.4,1.5,1.6,1.7 2.2,2.3,3.1,3.2 3.3
Syllabus components	Weighting					
Making	40	5	10	15	5	5
Performing	30			10	10	10
Critically Studying	30	10				20
Marks (Weighting of task)		15	10	25	15	35

FISC Advanced English HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4	Task 5	Task 6
		Viewing and Representing	Reading and Writing	Semester 1 Exam	Speaking	Listening	Trial HSC Exam
Date		Week 8/T4	Week 7/T1	Week 9-10 /T1	Week 7/T2	Week 2/T3	Weeks 5-6/T3
Outcomes		H:1,2,2A,3,4,6,8,10,12,12A	H:2,3,4,6,8,11,12	H:1,2,6,8,10,11	H:1,2A,5,7,8,9,10,12A,13	H:2A,3,4,6,7,8,12A	H:1,2,3,4,6,8,10
Syllabus components	Weighting						
Area of Study – Discovery	40		25	10			5
Module A: Comparative Study ‘Intertextual Connections’	20	15					5
Module B: Critical Study	20				15		5
Module C: Representation & Text Representing People and Landscapes	20					15	5
Marks (Weighting of task)		15	25	10	15	15	20

FISC English ESL HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4	Task 5	Task 6
		Speaking	Listening	Semester 1 Exam	Reading and writing	Viewing and Representing	Trial HSC Exam
Date		Week 8/T4	Week 4/T1	Week 9-10/T1	Week 6/T2	Week 1/T3	Weeks 5-6 /T3
Outcomes		H:4,5,6,9,10,12	H:3,4,5,6,7,10	H:1,2,3,4,8,9,11	H:1,2,3,4,9,11	H:3,5,7,8,10,12	H:1,2,3,5,7,8,9,11,12
Syllabus components	Weighting						
Area of Study – Discovery	50	20	15	10			5
Module A: Experience Through Language	25					15	10
Module B: Text and Society	25		5		20		
Marks (Weighting of task)		20	20	10	20	15	15

FISC Standard English HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4	Task 5	Task 6
		Listening and Responding Task	Reading and Writing	Semester 1 Exam – Area of Study	Viewing/Representing Tasks	Speaking Task	Trial HSC Exam
Date		Week 7/T4	Week 6/T1	Week 9-10 /T1	Week 8/T2	Week 2/T3	Weeks 5-6/T3
Outcomes		H:1,3,4,5,6,10	H:1,2,3,6,7,8,11	H:1,2,4,9,11,12	H:1,2,4,5,9,11,12,13	H:1,2,6,7,8,10,13	H:3,5,8,10,11,12
Syllabus components	Weighting						
Area of Study – Discovery	40		25	10			5
Module A: Experience through Language	20				15		5
Module B: Close Study of a Text	20	15					5
Module C: Text and Society	20					15	5
Marks (Weighting of task)		15	25	10	15	15	20

FISC English Studies HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4	Task 5
		Multimedia Presentation	Research and Composition	Listening, Viewing, Response	Viewing, Research and Response	Trial HSC Exam
Date		Week 7/T4	Week 6 /T1	Week 6/T2	Week 3/T3	Weeks 5-6/T 3
Outcomes		H:1.2,1.3,2.2,3.2 4.1	H:1.4,2.3,3.1,4.2	H:1.1,1.2,2.1,3.1	H:4.2,2.3,1.1	H:1.1,1.2,2.1,2.3 3.1
Syllabus components	Weighting					
Knowledge and understanding of values and ideas in texts and how language and techniques are used to convey meaning	30	5		10	5	10
Reading, writing, speaking, listening, viewing and representing	30	5		10	5	10
Knowledge and skills in using language accurately, effectively, appropriately for a range of purposes and audiences	25	5	10		5	5
Skills in planning and working individually and collaboratively	15		10		5	
Marks (Weighting of task)		15	20	20	20	25

FISC Exploring Early Childhood HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 5
		Case Studies and Social Issues	Play Task	Reading and Virtual Parenting	Trial HSC Examination
Date		Term 1 & 2	Term 1 & 2	Term 1 up and including Term 3 Week 10	Week 5-6/T 3
Outcomes		H:1.1, 1.5, 2.1,	H:5.1,2.3,2.4, 4.3, 3.1	H:1.3, 2.2, 4.2 ,6.1	H:1.4, 1.2
Syllabus components	Weighting				
Knowledge and understanding	50	20	10	10	10
Skills	50		20	30	
Marks (Weighting of task)		20	30	40	10

FISC Geography HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4
		Semester 1 Exam	Field Work Project	Geographic Enquiry	Trial HSC Examination
Date		Week 10-11/T1	Week 4/T2	Week 3/T3	Week 5-6/T3
Outcomes		H:1,2,5,6,7,10,11	H:1,8,9,10,11,13	H:1,3,6,7,8,9,10,12 13	H:1,2,3,4,5,6,7, 10 11,12,13
Syllabus components	Weighting				
Knowledge and understanding of course content	40	10	10	5	15
Geographical tools and skills	20	5	5		10
Geographical inquiry and research	20		10	10	
Communication	20	5	5	5	5
Marks (Weighting of task)		20	30	20	30

FISC Industrial Tech – Multi Media HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4	Task 5
		Project Design & Management	Industry & Project Progress Report	Semester 1 Examination	Project & Portfolio Draft	Trial HSC Exam
Date		Week 8/T4	Week 8/T1	Week 9-10 /T1	Week 7/T2	Week 5-6 /T3
Outcomes		H:1.2,2.1,3.2,3.3 4.1,4.2,5.1,5.2, 6.2,7.1,7.2	H:1.2,3.1,3.2 4.2,4.3, 5.1 5.2,6.1,6.2 7.1,7.2	H:1.1,1.2,1.2,1.3 2.1,4.3,5.1,5.2 6.1, 7.1,7.2	H:1.2,2.2,3.1,3.3, 4.1,4.2,4.3,5.1,5.2, 6.1,6.2,7.2	H1.1,1.2,1.3,2.1 4.3,5.1 ,5.2.6.1, 7.1,7.2
Syllabus components	Weighting					
Knowledge and understanding of the organisations and management of, and manufacturing processes and techniques used by the focus area	40	5	5	10	5	15
Practical Project Work <ul style="list-style-type: none"> • Communication • Design • Management • Production (Knowledge, skills and understanding in designing, managing, problem-solving, communicating and the safe use of manufacturing processes and techniques through the design and production of quality project work)	60	15	15		30	
Marks (Weighting of task)		20	20	10	35	15

FISC Legal Studies HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4
		Crime Research	Semester 1 Exam	Option Task	Trial HCS Examination
Date		Week 2/T1	Week 9-10 /T1	Week 7/T2	Weeks 5-6/T 3
Outcomes		H: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10	H: 1, 2, 3, 4, 5, 6, 7, 9, 10	H: 1, 2, 4, 5, 6, 7, 9, 10	H: 1, 2, 3, 4, 5, 6, 7, 9, 10
Syllabus components	Weighting				
Knowledge and understanding	60	5	10	10	35
Research	20	10	5	5	
Communication	20	5	5	5	5
Marks (Weighting of task)		20	20	20	40

FISC Marine Studies HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4
		Semester 1 Exam	Research Task	Practical Skills Task	Trial HSC Examination
Date		Week 10-11/T1	Week 8/T2	Week 2/T3	Week 5-6/T3
Outcomes		H:1.1-5.4	H:1.1-5.4	H:1.1-5.4	H:1.1-5.4
Syllabus components	Weighting				
Knowledge, understanding and appreciation that promote sound environmental practices in the marine environment	20	2	4	6	8
Ability to manage activities cooperatively and communicate in a marine context	20	2	4	6	8
An ability to apply the skills of critical thinking, research and	20	2	4	6	8
Knowledge and understanding of marine industries and their interaction with society and with leisure pursuits	20	2	4	6	8
Knowledge, understanding and skills of safe practice in the marine context	20	2	4	6	8
Marks (Weighting of task)		10	20	30	40

FISC Mathematics HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4
		Geometrical Applications of Differentiation & Integration	Semester 1 Examination	Trigonometric Functions and Series	Trial HSC Examination
Date		Week 9/T4	Week 9-10/T1	Week 8/T2	Week 5-6/T3
Outcomes		P6-8, H1-2, H4-6, H9	P1-8, H1-7, H9	H1-5, H8-9	P1-8, H1-9
Syllabus components	Weighting				
Concepts and Techniques	50	10	10	10	20
Reasoning and Communication	50	5	15	10	20
Marks (Weighting of task)		15	25	20	40

FISC Mathematics General 1 HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4
		Measurement Skills Task	Financial Mathematics Project	Personal Resources Project	Trial HSC Examination
Date		Week 10/T4	Week 8/T2	Week 3/T3	Week 5-6/T3
Outcomes		PMG7-9	MGIHI-6	MG1H7-10	MGIHI-10
Syllabus components	Weighting				
Concepts and Techniques	50	10	10	10	20
Reasoning and Communication	50	10	15	10	15
Marks (Weighting of task)		20	25	20	35

FISC Mathematics General 2 HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4
		Measurement Skills Task	Semester 1 Exam	Data Analysis and Annuities	Trial HSC Examination
Date		Week 9/T4	Week 9-10/T1	Week 8/T2	Week 5-6/T3
Outcomes		MG2H3-5 MG2H9-10	MGP 1,9 MG2H 1,2,3,8,9,10	MG2H 1-10	MG2H1-10
Syllabus components	Weighting				
Concepts and Techniques	50	10	10	10	20
Reasoning and Communication	50	10	15	10	15
Marks (Weighting of task)		20	25	20	35

FISC Mathematics Extension HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4
		Calculus Task	Semester 1 Examination	Inverse Functions Task	Trial HSC Examination
Date		Week 9/T4	Week 9-10/T1	Week 7/T2	Week 5-6/T3
Outcomes		P6, P7, P8 H2, H6, H7	P2–P8 H2, H4–H9	H3–H6, H8, H9	P2–P8 H2–H9
Syllabus components	Weighting				
Concepts, skills and Techniques	25	2.5	7.5	5	10
Reasoning and Communication	25	2.5	7.5	5	10
Marks (Weighting of task)		5	15	10	20

FISC Modern History HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4
		Core Study of World War I: 1914-1919 Source Task	Semester 1 Exam: Including Core Study WW1 and National Studies: Germany 1918-1939	Personalities in the 20 th Century: Albert Speer Research / Presentation	Trial HSC Examination
Date		Week 8/T4	Week 9-1 /T1	Week 5/T2	Week 5-6/T3
Outcomes		H:1.1,1.2,3.2,3.3 3.4,4.1,4.2	H:1.1,2.1,3.2 3.3,3.4,4.1,4.2	H:1.1,1.2,2.1,3.3 3.5,4.1,1.2	H:1.1,1.2,2.1,3.2, 3.4,4.1,4.2
	Weighting				
Knowledge and understanding of course content	40%	5	10	5	20
Source based skills	20%	10	5	5	
Historical inquiry and research	20%	5	5	10	
Communication of historical understanding	20%		5	5	10
Marks (Weighting of task)		20	25	25	30

FISC PD/H/PE HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4	Task 5
		Health Priorities Research Task	Semester 1 Exam	Training Program Development	Sports Medicine Scenario Analysis (Oral Task)	Trial HSC Examination
Date		Week 10/T4	Week 9-10/T1	Week 9/T2	Week 2/T3	Weeks 5-6/T 3
Outcomes		H:1,2,3,4,6,15 16	H:1,2,3,4,5,6,7,8 14,15,16	H:8,10,16,17	H8:13,16,17	H:1,2,3,4,5,6,7,8 9,10, 11,13,14,15 16,17
Syllabus components	Weighting					
Knowledge and understanding of: factors that affect health the way the body moves	40	5	5	5	5	20
Skills in: influencing personal and community health Taking action to improve participation and performance in physical activity	30	5	5	5	5	10
Skills in critical thinking, research and analysis	30	10	5	5	5	5
Marks (Weighting of task)		20	15	15	15	35

FISC Photography 2 Unit 2 Year HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4	Task 5
		Research Presentation (D13)	Making and Diary Advertising D15) Module (D11,	Making and Diary Manipulated Forms (D14)	Examination (D13, D15)	Developing a Point of View. Portfolio of Works and Diary (D12, D16)
Date		Week 9/T4	Week 7/T1	Week 8/T2	Week 3/T3	Week 7/T3
Outcomes		CH1, CH3, CH5	M1, M3, M4, M6	M2, M4, M5, M6	CH1, CH2, CH4 M4	M1, M3, M5, CH2
	Weighting					
A Making	70		25	25		20
B Critical and Historical Study	30	15			15	
Marks (Weighting of task)		15	25	25	15	20

FISC Physics HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4	Task 5
		Writing Task	Semester 1 Exam	Research Task	Skills Task	Trial HSC Examination
Date		Week 4/T1	Week 9-10/T1	Week 8/T2	Week 2/T3	Weeks 5-6/T 3
Outcomes		H:6,9	H:3,4,6,9	H:1,2,3,5,7,10	H:2,4,7,11,14	H:3,4,5,8,9,10,11 12,13,15,16
Syllabus components	Weighting					
Knowledge and understanding of: <ul style="list-style-type: none"> the history, nature, and practice of physics, applications and uses of physics and their implications for society and the environment, and current issues, research and developments in physics kinematics and dynamics, energy, waves, fields and matter 	40	2	8	5	10	15
Skills in: <ul style="list-style-type: none"> planning and conducting first-hand investigations gathering and processing first-hand data gathering and processing relevant information from secondary sources 	30	3	2	5	10	10
Skills in: <ul style="list-style-type: none"> communicating information and understanding developing scientific thinking and problem-solving techniques working individually and in teams 	30			10	10	10
Marks (Weighting of task)		5	10	20	30	35

FISC Senior Science HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4	Task 5
		Writing Task	Semester 1 Exam	Research Task	Skills Task	Trial HSC Examination
Date		Week 4/T1	Week 9-10/T1	Week 8/T2	Week 2/T3	Weeks 5-6/T 3
Outcomes		H:8,13	H:1,2,3,4,5,6,7,8,9,10,11,12,13,14,15,16	H:1,4,10, 14	H:11,12,13,14,14,15	H:1,2,3, 4, 5,6, 6,7,8,9,10,11, 12, 13, 14, 15, 16
Syllabus components	Weighting					
Knowledge and understanding of: <ul style="list-style-type: none"> the history, nature, and practice of science, applications and uses of science and their implications for society and the environment, and current issues, research and developments in science Lifestyle Chemistry, Medical Technology, Information Systems - Bionics, Space Science 	40	5	5	10	5	15
Skills in: <ul style="list-style-type: none"> planning and conducting first-hand investigations and in communicating information and understanding based on these investigations gathering and processing relevant information from secondary sources 	30				15	15
Skills in: <ul style="list-style-type: none"> scientific thinking, problem-solving and in communicating understanding and conclusions 	30		5	10	10	5
Marks (Weighting of task)		5	10	20	30	35

FISC Society and Culture HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4
		Research Methods Report	Half Year Exam Core & Depth Study 1	Depth Study 2 Task-Extended Response	Trial HSC Examination
Date		Week 9/T4	Week 9-10/T1	Week 6/T2	Week 5-6/T3
Outcomes		H: 1,3, 4, 5, 6 ,7, 8 , 9, 10	H: 1, 2, 3, 4, 5, 6 ,7 9, 10	H: 1,3 4, 6, 7, 9, 10	H: 1, 2, 3, 4, 5, 6, 7, 9, 10
	Weighting				
Knowledge and Understanding	50	10	10	5	25
Application and Evaluation of Social and Cultural Research Methods	30	10	5	10	5
Communication	20	5	5	5	5
Marks (Weighting of task)		25	20	20	35

FISC Sports, Lifestyle & Recreation HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4
		Surf Awareness Skill/Prac	Competition Games	Design Fitness Program and Analysis	Fitness Assessment
Date		Week 11/T1	Week 5/T2	Week 6/T3	Week 7/T3
Outcomes		H:1.1,1.3,2.2,3.1,3.6,4.4,4.5	H:1.1,1.3,1.6,3.2,4.2,4.5	H:1.2,1.3,2.2,2.5,3.2,3.3,4.4	H:1.2,1.3,2.2,3.2,3.3,4.1
	Weighting				
Knowledge and Understanding	50	10	20	10	10
Skill	50	20	10	10	10
Marks (Weighting of task)		30	30	20	20

FISC Permaculture Preliminary Assessment Schedule – 2018

Component		Task 1	Task 2	Task 3
		Practical Skills Task	Research Task	Permaculture Design Project
Date		Week 7/T1	Week 5 /T2	Week 7/T3
Outcomes		1.1,1.2,2.1,2.3,4.1,4.2,	1.1,1.2,3.1,3.2,5.1,5.2, 6.1,6.2, 7.1,7.2	1.1,1.2,3.1,3.2,3.3,4.1,5.1,5.2, 6.1,6.2, 7.1,7.2
	Weighting			
Knowledge and Understanding	50	10	20	20
Skills	50	10	20	20
Marks (Weighting of task)		20	40	40

FISC Visual Arts HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3	Task 4	Task 5
		Research and Presentation	Semester 1 Examination	Progress review of Body of Works	Trial HSC Examination	Body of Works
Date		Week 6/T4	Week 9-10 /T1	Week 5/T2	Week 5-6 /T3	Weeks 7/T 3
Outcomes		H:8,9	H:7,8,9	H:1,2,3, 4	H:8,9,10	H:2,4,5,6
Syllabus components	Weighting					
A Art making	50			20		30
B Art Criticism and Art History	50	15	15		20	
Marks (Weighting of task)		15	15	20	20	30

FISC Connected Learning WRAP HSC Assessment Schedule - 2018

Component		Task 1	Task 2	Task 3
		Research Project	Post-school/Career Planning Portfolio	Final Course Test
Date: Due dates for tasks will be notified in class. You will be given written notification.				
Outcomes				
Syllabus components	Weighting			
Knowledge and Understanding	40	25	5	10
Skills	30	10	15	5
Communication of Historical Understanding	30	5	20	5
Marks (Weighting of task)		40	40	20

This is translated to a mark out of 50 for the reports and NESA assessment

Assessment Advice for HSC VET Courses

Assessment in VET courses is competency based. This means that you need to demonstrate that you have gained, and can apply the specific knowledge and skills for the unit of competency to be deemed competent in that unit. Evidence of competence will be collected in a variety of ways including written tasks, practical demonstration, portfolio or assignments.

You may be deemed 'Competent' if performance in all required assessment activities is satisfactory or Not Yet Competent if you are still developing skills and/or your performance is at an unsatisfactory level. There is no pass or fail. This means that a course mark is not allocated. For this reason, the assessment schedule for HSC VET courses is in a different format to other Board Developed Courses. Formal assessment will be scheduled only when you have developed the necessary skills, and underpinning knowledge to demonstrate competency.

Your trainer will keep a record of units of competency achieved. You may request to see this record at any time to determine your progress. Alternately you will be supplied with a competency log for maintaining a record of units achieved. You are entitled to seek advice about options for further training and assessment for competencies 'not yet achieved'. You will also receive a report from the school each semester indicating competencies achieved to date.

The achievement of units of competency, will lead to a Certificate at AQF level I, II or III or a Statement of Attainment (SOA) towards the AQF qualification. A transcript will be issued by the NSW Education Standards Authority (NESA) on behalf of Public Schools NSW Wagga Wagga, Registered Training Organisation (RTO) 90333 for successful completion.

Recognition of Prior Learning (RPL) is available by submitting evidence of skills and knowledge relevant to the unit/s of competency for assessment by your trainer.

Credit Transfer will be given for units of competency previously achieved with another RTO.

Work placement is a mandatory HSC component in some courses and must be completed during the course. (Refer to the specific course assessment summary for more detailed information).

Note

- you will not be permitted to participate in a work placement if you are not deemed 'work ready' by your trainer.
- an 'N' determination will be issued if work placement is not satisfactorily completed. This means that the course will not count towards your HSC pattern of study. However, you will still receive a Statement of Attainment which indicates the units of competency achieved towards the qualification.
- the scheduled date for work placement is shown in the course assessment summary.

HSC Examination is only available in some VET courses. (Refer to the specific course assessment summary for more detailed information).

- Optional for students completing the 240 hour course and is intended for Australian Tertiary Admissions Rank (ATAR) purposes only. (Refer to the specific course assessment summary for more detailed information).
- Independent of the competency based assessment requirements for the Australian Qualifications Framework (AQF) VET qualification. The satisfactory completion of the course will still appear on your HSC if the optional exam is not undertaken.

If you intend to use your VET course towards the calculation of the ATAR, the school must submit an estimated mark of your likely performance in the HSC. This will only be used in the case of an illness/misadventure appeal. Students whose HSC pattern of study makes them eligible to receive an ATAR must sit the trial exam.

Assessment Summary for CPC20211 Certificate II in Construction Pathways

Requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) - 70 hours in total.	Term 2 – Weeks 6 and 7 Term 4 – Weeks 4 and 5 (Subject to availability)
Trial HSC exam - Students whose HSC pattern of study makes them eligible to receive an ATAR must sit the trial HSC exam.	Term 3 – Weeks 5 and 6

Assessment Plan		Evidence gathering techniques							
Competency codes	Units of competency	Observation of practical work	Product assessment	Oral questioning	Written assignment, Test, Quiz	Role play, oral presentation	Third party report	Self-assessment	HSC Examinable
CPCCOHS1001A	Work safely in the construction industry (white card)	✓		✓	✓		✓	✓	Yes
Cluster 1: Getting Started in the Construction Industry									
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry	✓		✓	✓		✓	✓	Yes
CPCCCA2011A	Handle carpentry materials	✓	✓	✓	✓		✓	✓	
Cluster 2: Measure up									
CPCCCM1015A	Carry out measurements & calculations	✓	✓		✓			✓	Yes
CPCCCA2002B	Use carpentry tools and equipment	✓	✓	✓	✓		✓		
Cluster 3: Reading plans and levelling									
CPCCCM2001A	Read and interpret plans and specifications	✓		✓	✓				Yes
CPCCCM2006B	Apply basic levelling procedures	✓		✓	✓				
Cluster 4: Prepare to Concrete									
CPCCO2021A*	Handle concreting materials	✓	✓		✓			✓	
CPCCCM2004A	Handle construction materials	✓			✓		✓		
Cluster 5: Group Project									
CPCCCM1013A	Plan and organise work	✓	✓		✓		✓	✓	Yes
CPCCCM2005B	Use construction tools and equipment	✓	✓		✓		✓	✓	Yes
Cluster 6: Working Effectively									
CPCCCM1012A	Work effectively and sustainably in the construction Industry				✓		✓	✓	Yes
CPCCCM1014A	Conduct workplace communication				✓	✓	✓		Yes
Cluster 7: Option-2 - Brick and block laying-									
CPCCBL 2001 A	Handle and prepare brick laying material	✓	✓		✓			✓	
CPCCBL 2002 A	Use bricklaying and block laying tools and equipment	✓	✓		✓			✓	

Depending on the achievement of units of competency; the possible AQF qualification outcome is CPC20211 Certificate II in Construction Pathways or a Statement of Attainment towards CPC20211 Certificate II in Construction Pathways.

Assessment Summary for SOA towards the ICT30115 – Certificate III in Information, Digital Media and Technology

Requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) - 70 hours in total.	Term 2 – Week 6 and 7 (Subject to availability)
Trial HSC exam - Students whose HSC pattern of study makes them eligible to receive an ATAR must sit the trial HSC exam.	Term 3 – Week 5 and 6

Assessment Plan		Evidence Gathering Techniques						
Competency codes	Units of competency	Observation of practical work	Product assessment	Oral questioning	Written assignment, Test.	Third party report	Self-assessment	HSC examinable
Cluster 1- Alive and Talking								
ICTICT202	Work and Communicate effectively in an IT environment	✓		✓	✓	✓	✓	YES
BSBWHS304	Participate effectively in WHS communication and consultation processes	✓	✓		✓	✓		YES
Cluster 2-Better, Faster, Stronger								
ICTSAS301	Run standard diagnostic tests	✓	✓		✓	✓		YES
ICTICT302	Install and optimise operation system software	✓	✓		✓	✓		YES
ICTICT301	Create user documentation	✓	✓		✓			NO
Cluster 3-Modelled Software Use								
ICTICT203	Operate application software packages	✓	✓	✓	✓	✓	✓	YES
ICTICT308	Use advanced features of computer applications	✓	✓	✓	✓	✓	✓	YES
Cluster 4- Web Development								
ICTWEB302	Build simple websites using commercial programs	✓	✓		✓		✓	YES
ICTWEB303	Produce digital images for the web	✓	✓		✓	✓		NO
Cluster 5-The Social Environment								
ICTWEB201	Use Social media tools for collaboration and engagement	✓	✓	✓	✓	✓		NO
BSBSUS401	Implement and monitor environmentally sustainable work practices	✓	✓	✓	✓	✓		NO

Depending on the achievement of units of competency; the possible AQF qualification outcome is a Statement of Attainment towards MEM10105 Certificate III Information Digital Media and Technology

Assessment Summary for MEM10105 Certificate I in Engineering

Requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) - 70 hours in total.	Term 2 – Weeks 6 and 7 Term 4 – Weeks 4 and 5 (Subject to availability)
Trial HSC exam - Students whose HSC pattern of study makes them eligible to receive an ATAR must sit the trial HSC exam.	Term 3 – Weeks 5 and 6

Assessment Plan		Evidence Gathering Techniques						
Competency codes	Units of competency	Observation of practical work	Product assessment	Oral questioning	Written assignment, Test.	Worksheets	Self-assessment	HSC examinable
Prerequisite - Manufacturing, engineering and related services industries induction. (HSC unit only)					✓	✓		YES
Cluster 1-Working Safely in the Metals Industry								
MEM13014A	Apply principles of occupational health and safety in the work environment	✓			✓	✓		YES
MEM 11011B	Undertake manual handling	✓	✓		✓	✓		
Cluster 2-Using Hand Tools								
MEM14004A	Plan to undertake a routine task	✓	✓		✓	✓		YES
MEM18001C	Use hand tools	✓	✓		✓	✓		YES
Cluster 3-Using Power Tools								
MEM18002B	Use power tools/hand held operations	✓	✓		✓	✓		YES
MEM12023A	Perform engineering measurements	✓	✓		✓	✓		YES
Cluster 4-Calculating and Cutting								
MEM05005B	Carry out mechanical cutting	✓	✓		✓	✓		
MEM12024A	Perform computations	✓	✓		✓	✓		YES
Cluster 5-Workshop Machines								
MEM15002A	Apply quality systems	✓	✓		✓	✓		YES
MEM15024A	Apply quality procedures	✓	✓		✓	✓		YES
MEM16007A	Work with others in a manufacturing, engineering or related environment	✓	✓		✓	✓		YES
Cluster 6-Skills in Action								
MEM05012C	Perform routine manual metal arc welding	✓	✓		✓	✓		
MEM07032A	Use workshop machines for basic operations	✓	✓		✓	✓		
Cluster 7-Technical Drawing (HSC unit only)								
MEM09002B	Interpret technical drawing				✓	✓		YES
Cluster 8c								
MEM16008A	Interact with computing technology				✓	✓		

Depending on the achievement of units of competency; the possible AQF qualification outcome is MEM10105 Certificate I in Engineering or a Statement of Attainment towards MEM10105 Certificate I in Engineering

Assessment Summary for SIT20316 Certificate II in Hospitality

Requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) - 70 hours in total.	Term 2 – Week 6 and 7 Term 4 – Week 4 and 5 (Subject to availability)
Trial HSC exam - Students whose HSC pattern of study makes them eligible to receive an ATAR must sit the trial HSC exam.	Term 3 – Weeks 5 and 6

Assessment Plan		Evidence gathering techniques						
Competency codes	Units of competency	Observation of practical work	Product assessment	Oral questioning	Written assignment, Test.	Third party report	Self-assessment	HSC examinable
Cluster: Working Together								
BSBWOR203	Work effectively with others			✓	✓			YES
BSBCMM201	Communicate in the Workplace							
Cluster: Safe and hygienic food preparation								
SITXFSA001	Use hygienic practices for food safety							YES
SITHCCC001	Use food preparation equipment	✓	✓		✓			
SITXFSA002	Participate in safe food handling practices							
Cluster: Café skills –assessed as single units								
SITHFAB005	Prepare and serve espresso coffee	✓	✓	✓	✓	✓		YES
SITHFAB004	Prepare and serve non-alcoholic beverages	✓	✓	✓	✓	✓		YES
Cluster : Safe and sustainable work practices								
SITXWHS001	Participate in safe work practices	✓		✓	✓			YES
BSBSUS201	Participate in environmentally sustainable work practices							
Cluster: Interacting with diverse customers								
SITXCCS003	Interact with customers	✓		✓	✓			YES
SITXCOM002	Show social and cultural sensitivity							
Cluster: Safely serving food and beverages								
SITHFAB007	Serve food and beverage	✓	✓	✓	✓	✓		YES
Cluster: Keeping up to date with industry								
SITHIND002	Source and use information on the hospitality industry				✓			YES
Cluster: Use hospitality skills effectively								
SITHIND003	Use hospitality skills effectively (holistic)	✓	✓			✓	✓	

Depending on the achievement of units of competency; the possible AQF qualification outcome is SIT20316 Certificate II in Hospitality or a Statement of Attainment towards SIT20316Certificate II in Hospitality

Assessment Summary for SIR30216 Certificate III in Retail Services

Requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) - 70 hours in total.	Term 2 – Weeks 6 and 7 Term 4 – Weeks 4 and 5 (Subject to availability)
Trial HSC exam - Students whose HSC pattern of study makes them eligible to receive an ATAR must sit the trial HSC exam.	Term 3 - Weeks 5 and 6

Assessment Plan		Evidence gathering techniques								
Competency codes	Units of competency	Observation of practical work	Product assessment	Oral questioning	Written assignment, Test, Quiz	Role play, oral presentation	Third party report	Self-assessment	Other	HSC Examination
Cluster 1 SIRXIND001 SIRXCOM002	Teamwork in a service environment Work effectively in a service environment Work effectively in a team	✓		✓	✓	✓	✓		✓ Simulated work place environment	YES
Cluster 2 SIRXWHS002 SIRXIND002	Safely maintain the store environment Contribute to workplace health and safety Organise and maintain the store environment	✓		✓	✓	✓			✓ Simulated retail scenarios	YES
Cluster 3 SIRXSLS002 SIRXRSK001	Point of sale procedures and security Follow point-of-sale procedures Identify and respond to security risks	✓		✓	✓	✓			✓ Simulated work place environment	YES
Cluster 4 SIRXCEG001 SIRXCEG002 SIRXCEG003	Serving the customer Engage the customer Assist with customer difficulties Build customer relationships and loyalty	✓			✓	✓	✓	✓	✓ Work Place Journal	YES
Cluster 5 SIRRINV001 SIRRINV002	Handling retail stock Receive and handle retail stock Control stock	✓			✓				✓ Create a display in class or in a simulated work place environment	YES
Cluster 6 SIRXSLS001 SIRXPDK001	Selling and advising the retail customer Sell to the retail customer Advise on products and services				✓	✓			✓ Simulated retail scenarios	YES
Cluster 7 SIRRMER001	Merchandise displays Produce visual merchandise displays		✓ Product portfolio	✓	✓	✓		✓	✓ simulated or real work place environment	YES

Depending on the achievement of units of competency; the possible AQF qualification outcome is SIR30216 Certificate III in Retail Services a Statement of Attainment SIR30216 Certificate III in Retail Services.

Assessment Summary for BSB20115 Certificate II in Business

Additional requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) - 70 hours in total.	Term 3 – Weeks 2 and 3 Term 4 – Week 4 and 5 (Subject to availability)
Trial HSC exam - Students whose HSC pattern of study makes them eligible to receive an ATAR must sit the trial HSC exam.	Term 3 – Weeks 5 and 6

Assessment Plan		Evidence Gathering Techniques							
Competency codes	Units of competency	Observation of practical work	Product assessment	Oral questioning	Written assignment,	Role Play, oral presentation	Third party report	Self-assessment	HSC examinable
Cluster 1-Work Health & Safety									
BSBWHS201	Contribute to health and safety of self and others	✓			✓				Yes
Cluster 2-File it									
BSBINM201	Process and maintain workplace information		✓	✓	✓				Yes
BSBWOR202	Organise and complete daily work activities		✓	✓	✓				
Cluster 3-Let's Communicate									
BSBITU203	Communicate electronically			✓	✓	✓			
BSBCMM201	Communicate in the workplace			✓	✓	✓			
Cluster 4-Keyboarding Speed & Accuracy & Word Processing									
BSBITU307	Develop keyboarding speed and accuracy	✓	✓		✓				
BSBITU201	Produce simple word processed documents	✓	✓		✓				
Cluster 5-Handle Mail									
BSBINM202	Handle mail		✓	✓	✓				
Cluster 6-Going Green									
BSBSUS201	Participate in environmentally sustainable work practices	✓			✓				Yes
BSBITU202	Create and use spreadsheets	✓			✓				
Cluster 7-Financial Documents									
TLIP2029	Prepare and process financial documents				✓				Yes
Cluster 8-Let's work together									
BSBIND201	Work effectively in a business environment	✓		✓	✓				Yes
BSBINN201	Contribute to workplace innovation	✓		✓	✓				Yes
BSBCUS201	Deliver a service to customer	✓		✓	✓				Yes

Depending on the achievement of units of competency; the possible AQF qualification outcome is BSB20115 Certificate II in Business or a Statement of Attainment towards BSB20115 Certificate II in Business.